

## Teacher Trainer

**Reports to:** Director of Educational Training

**Position Status:** Full-Time, Exempt

This is a **three-year** project based position seeking to affect teacher practices that support the social emotional health of young students. The Teacher Trainer will provide in-classroom and video observations and coaching of teachers in select schools in Memphis, Tennessee.

The Teacher Trainer will be responsible for developing and maintaining rapport with program administrators, teachers, and paraprofessionals while providing them with the support and feedback related to Momentous Institute social emotional health curriculum. The successful candidate will be familiar with the concepts of social emotional health as it relates to children's academic success.

**Responsibilities will include, but are not limited to, the following:**

- in classroom and video observations of early childhood and primary grade teachers
- individual, in class, video coaching sessions with teachers
- documentation of all observation and coaching sessions
- debrief with teachers following coaching sessions
- debrief with team members including the Director of Educational Training
- participate in regular debriefing with team and mental health consultant to provide updates and receive consultation regarding project
- maintain project records
- assisting with the planning, preparation, set-up and presentation of professional development
- Frequent travel to Memphis, Tennessee (all travel related expenses reimbursed).

**Qualifications:**

- Texas Teaching Certification (EC-6) or equivalent
- 3-5 years of successful teaching experience (early childhood preferred)
- Experience implementing early childhood curriculum
- Experience supervising teachers preferred
- Solid understanding of early childhood development stages
- Ability to effectively evaluate and document teacher practices
- Strong written and oral communication skills
- Affinity with or ability to learn technology-related skills as required
- Effective team player in planning, coordination, and follow through
- Ability to effectively interact with a diverse community
- Spanish speaking, reading, writing skills preferred (but not required)
- Exceptional skills in public speaking, presenting and writing
- Strong organizational skills and ability to meet deadlines
- Able to work well independently while collaborating as a member of a diverse team
- Ability to effectively interact with a diverse community
- Classroom Assessment Scoring System (CLASS) Certification preferred (*must be attained within 90 days of Hire*)

Candidates from diverse backgrounds are encouraged to apply.

**Desired personal qualities:**

Integrity, initiative, energy, enthusiasm, flexibility, ability to receive feedback, and a sense of humor.

**Interested:**

- Applications are currently being accepted and the position will remain open until filled.  
Please send letter of interest and resume to:  
**Dr. Rhonda Vincent,**  
**Director of Educational Training**  
[rvincent@momentousinstitute.org](mailto:rvincent@momentousinstitute.org).
- Momentous Institute maintains a policy of non-discrimination for all employees and applicants in every facet of the organization's operations. Momentous Institute hires, trains, and promotes all qualified employees without discrimination on the basis of race, color, sex, religion, national origin, age, military status, disability, genetic information, gender identity, or sexual orientation.
- All employment offers are contingent upon successful completion of a criminal background investigation, including a check of the National Sex Offender Registry

## Policy Statement

**No form of abuse will be tolerated, and confirmed abuse will result in immediate termination. Momentous Institute will fully cooperate with authorities if allegations of abuse are made requiring investigation.**