

Content Specialist/Videographer

Reports to: Content Director

Position Status: Full Time, Exempt Status

Momentous Institute works to strengthen the social emotional health of children who are growing up in challenging circumstances, particularly those experiencing toxic stress as a result of poverty or trauma. Our mission, “Transforming children’s futures....creating new possibilities for success”, is anchored in innovative, evidence-based program services that focus on helping children achieve their full potential.

Objective. The Content Specialist helps develop video content and professional learning resources that help establish Momentous Institute as a national center of excellence in research, training and innovative program development.

The Position. This position produces video content for the Innovation and Impact team, to better spotlight and export Momentous Institute’s work in building and repairing social emotional health. The Content Specialist (Videographer) will be responsible for creating a library of creative videos showcasing the work and strategies used by Momentous Institute across education, therapy and training.

Responsibilities will include, but are not limited to, the following:

- Creating and managing the vision and strategy for comprehensive video and digital content.
- Filming, editing and producing training videos to be uploaded to an online platform.
- Filming, editing and producing strategy videos based on classroom and therapeutic practices.
- Filming, editing and producing a variety of videos showcasing the work of Momentous Institute with partners.
- Assisting with additional digital content for Momentous Institute products

Qualifications:

- A minimum two years of experience in video production and editing.
- Proficiency in Adobe Premiere Pro.
- Proven skill in copy editing and proofreading, with exceptional attention to detail and accuracy.
- Ability to think conceptually, meet deadlines, and manage multiple projects and tasks simultaneously in a highly professional manner.
- Excellent interpersonal skills, including the ability to earn the confidence of a wide variety of professionals.
- Desired personal qualities: initiative, integrity, energy, enthusiasm, flexibility, sense of humor.
- Minimum: Bachelor’s degree in related field.
- Ability to participate in some evening and weekend activities.

Interested:

- Applications are currently being accepted and the position will remain open until filled. Please send letter of interest and resume to:

Maureen Fernandez

Content Director

MFernandez@momentousinstitute.org

Momentous Institute maintains a policy of non-discrimination for all employees and applicants in every facet of the organization's operations. Momentous Institute hires, trains, and promotes all qualified employees without discrimination on the basis of race, color, sex, religion, national origin, age, military status, disability, genetic information, gender identity, or sexual orientation.

All employment offers are contingent upon successful completion of a criminal background investigation, including a check of the National Sex Offender Registry.

Policy Statement

No form of abuse will be tolerated, and confirmed abuse will result in immediate termination. Momentous Institute will fully cooperate with authorities if allegations of abuse are made requiring investigation.