

## Psychiatric Mental Health Nurse Practitioner (PMHNP)

**Reports to:** Director of Mental Health Services; External, [collaborating physician will provide supervision](#)

**Position Status:** Salary, Non-exempt (40 hrs/week)

**Momentous Institute is seeking an experienced, Psychiatric Mental Health Nurse Practitioner to join our clinical team.** Founded in 1920, Momentous Institute is committed to offering mental health and education services that are systemic, trauma-informed, and include brain and strengths-based perspectives. With an emphasis on innovation, collaboration and training, Momentous Institute offers a truly dynamic work environment.

**Role:** The Psychiatric Mental Health Nurse Practitioner is a licensed practitioner who provides out-patient psychiatric health services to children and adult caregivers through evaluation, follow-up examinations, diagnostic assessments, and monitoring medications under the direction of a licensed psychiatric physician (Collaborating physician will be provided by Momentous Institute).

This is a new position for Momentous Institute. We are seeking a mission-driven professional invested in **building a program** of integrated care to work closely with mental health professionals providing therapy to children and families. This is a Monday-Friday, outpatient setting with no requirements for on-call or after-hours response.

### Professional Responsibilities:

#### Clinical

- Perform a broad range of mental health services including, but not limited to the following:
- Provide direct patient care for diagnostic evaluations, medical assessments and medication management.
- Order, collect, interpret, and evaluate laboratory and other diagnostic tests to assess patient health care needs.
- Provide patient education regarding medications, risks, benefits and reasonable outcome expectations.
- Provide patient centered clinical care in an in person & telemedicine setting
- Document encounters appropriately in EMR system
- Maintain confidentiality of patient information, following strict security and HIPAA regulations

#### Teamwork

- Ability to work effectively with other team members including
  - Clinical Staff
  - Education staff
  - Organizational Leadership
  - Administrative Assistants
  - Board of Directors
  - Physician
- Participate in treatment team meetings
- Communicate effectively with treating therapists, patients and patient family members

### Professional Qualifications:

- Master of Science in Nursing with a Psychiatric/Mental Health emphasis from an accredited program
- Current Texas licensure, Certified in Psychiatric & Mental Health (PMHNP)
- Active, Federal DEA certificate/number
- Fluent in English and Spanish preferred
- Knowledge of current clinical practices and standards
- Knowledge of trauma-informed care
- Highly motivated and organized.

- Able to simultaneously manage multiple tasks
- Experience with basic desktop software, medical practice management, and electronic medical record systems
- Knowledge of and adherence to HIPAA rules and regulations.
- Ability to exercise high degree of initiative, judgment, discretion and decision-making.
- Exceptional leadership and development skills

**The ideal candidate will exhibit Momentous Institute’s core values:**

Respectfulness, Commitment, Humility, Innovation, and Stewardship

**Benefits:**

Our competitive benefits package includes the following:

- Immediate eligibility for health benefits (Medical, Dental, Vision)
- Company paid STD, LTD and Basic Life Insurance
- 403(b) Retirement savings plan access day 1 with 6% matching after 6 months of employment
- Starting vacation package of 10 days/year, plus accrual of 1 sick day per month.
- 12 Paid Holidays (includes 5 days during winter holidays)
- 2 Floating Holidays to be used at the employee’s discretion.
- Reimbursement for professional license renewal
- 10 Conference days provided/year

**Interested:**

Applications are currently being accepted and the position will remain open until filled. Candidates from diverse backgrounds are encouraged to apply. Please send letter of interest and resume to:

Laura Vogel, Ph.D.,  
Licensed Psychologist  
**Director of Mental Health Services**  
[lvogel@momentousinstitute.org](mailto:lvogel@momentousinstitute.org)

**COVID-19 vaccine is required for all employees as of September 1, 2021. (Momentous Institute is an equal opportunity employer and reasonable accommodations will be considered for valid medical or religious exemptions.)**

Momentous Institute maintains a policy of non-discrimination for all employees and applicants in every facet of the organization’s operations. Momentous Institute hires, trains, and promotes all qualified employees without discrimination on the basis of race, color, sex, religion, national origin, age, military status, disability, genetic information, gender identity, or sexual orientation.

All employment offers are contingent upon successful completion of a criminal background investigation, including a check of the National Sex Offender Registry

**Policy Statement**

**No form of abuse will be tolerated, and confirmed abuse will result in immediate termination. Momentous Institute will fully cooperate with authorities if allegations of abuse are made requiring investigation.**